

**APPROVED BY THE BOARD FEBRUARY 20, 2018**  
**Organizational and Regular Meeting of the**  
**Vermilion Local School District Board of Education**  
**Monday, January 8, 2018**

The Organizational Meeting was called to order at 6:45 P.M.

ROLL CALL: Christopher Habermehl, present; Shelly Innes, present; Krystal Russell, present; Michael Stark, present; Sara Stepp, present.

Mrs. Innes led the Pledge of Allegiance and moment of silence.

At this time Treasurer Suzanne Wilson administered the Oath of Office to re-elected Board of Education members Christopher Habermehl and Sara Stepp.

Election of Officers:

**1.18** Mrs. Stepp moved the nomination of Chris Habermehl as President of the Board. Mr. Stark seconded. ROLL CALL: Mr. Habermehl, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mr. Stark, aye; Mrs. Stepp, aye. Motion Carried.

**2.18** Mr. Habermehl moved the nomination of Michael Stark as Vice President of the Board. Mrs. Russell seconded. ROLL CALL: Mr. Habermehl, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mr. Stark, aye; Mrs. Stepp, aye. Motion Carried.

**3.18** Mrs. Innes moved that the Board adopt a resolution to approve the following Standing Resolutions for 2018:

- (1) To establish the 2nd Monday of each month at 7:00 p.m. for the **day and time of regular meetings** in 2018:

February 12, 2018	August 13, 2018
March 12, 2018	September 10, 2018
April 9, 2018	October 8, 2018
May 14, 2018	November 12, 2018
June 11, 2018	December 10, 2018
July 9, 2018	January 14, 2019 (organizational meeting)
- (2) Designate The Vermilion Photojournal as the **Official Newspaper**.
- (3) Direct the Treasurer to provide copies of the minutes of the last meeting two (2) days prior to the next regular meeting, and to **waive the reading of the minutes** if said is done.
- (4) **Authorize the Treasurer to:**
  - Pay on abstracts and invoices, monthly salaries and bills within the approved appropriations;
  - Request from the Erie and Lorain County Auditors advances on tax settlements as monies are collected;
  - Invest the funds of the district, as they are available;
  - Establish funds as necessary when requested by law or Auditor of State;
  - Approve student activity funds purpose statements and budgets;
  - Open and read bids immediately after the time for filing of bids has expired;
- (5) **Authorize the Superintendent or his designee to:**
  - Act as the Purchasing Agent;
  - Act as the Federal Programs Coordinator;
  - Act as compliance officer for the Equal Educational Opportunities Act, Title IX, and 1972 Civil Rights Act; Family and Medical Leave Act; Bureau of Workers Compensation/Public Employment Risk Reduction Program; Individuals with Disabilities Education Act; Americans with Disabilities Act; "504" Coordinator;
  - Approve the emergency and temporary employment of personnel in compliance with policy
  - Provide coordination of required asbestos inspections;
  - Act as Safety Coordinator;
  - Approve the use of school buses within state and local rules;
  - Approve the use of a volunteer and/or employee's personal automobile to transport students to or from school or school-sponsored activities.
- (6) Authorize the building principals to sign contracts such as student activity contracts, student pictures, school annuals, athletic contests and the like.
- (7) Appoint the Superintendent or his designee as the Board of Education's hearing officer for appeals of suspensions and expulsions of students.
- (8) Authorize the appointment of the Board's representative to act as a designee for the Board of Education to hear student expulsion appeals.
- (9) Authorize the Athletic Director to act as purchasing agent for the Athletic Fund.

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- (10) Establish a Service Fund in the amount allowed by law of \$3,500 for the Board of Education within the general fund for the remainder of the fiscal year 2017 and for fiscal year 2018.
- (11) Appoint Jeffrey Keck to serve on the Vermilion City Parks and Recreation Board for 2018.
- (12) Appoint Sara Stepp as Legislative Liaison with Ohio School Boards Association for 2018.
- (13) Appoint Krystal Russell as Student Achievement Liaison with Ohio School Boards Association for 2018.
- (14) Authorize the participation in state and federal programs as they become available.
- (15) Approve Alternative Tax Budget for Fiscal Year 2019.
- (16) Appoint the following firms as legal counsel:

Bricker and Eckler L.L.P.	Ennis Britton Co., L.P.A.
Smith, Peters & Kalail Co., L.P.A.	Squire, Patton, Boggs, L.L.P.
Walter Haverfield, L.L.P.	

Mrs. Stepp seconded. ROLL CALL: Mr. Habermehl, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mr. Stark, aye; Mrs. Stepp, aye. Motion Carried.

**4.18** Mrs. Innes moved that the Organizational meeting be adjourned. Mr. Stark seconded. ROLL CALL: Mr. Habermehl, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mr. Stark, aye; Mrs. Stepp, aye. Motion Carried.

The Organizational meeting was adjourned at 6:54 P.M.

The Regular meeting was called to order at 7:00 P.M.

ROLL CALL: Christopher Habermehl, present; Shelly Innes, present; Krystal Russell, present; Michael Stark, present; Sara Stepp, present.

Mr. Habermehl led the Pledge of Allegiance and moment of silence.

At this time Mrs. Stepp gave the Legislative update regarding HB 170.

### **SUPERINTENDENT'S REPORT**

1. School Board Recognition Month – Mr. Pempin thanked the Board for their service to the schools and community.
2. Lot split – Decatur Street Property

**5.18** Mr. Habermehl moved that the Board adopt the Resolution Supporting Transfer of Property to authorize selling a portion of the Decatur Street property to the United Church of Christ, Congregational. Mrs. Russell seconded. ROLL CALL: Mr. Habermehl, aye; Mrs. Innes, abstain; Mrs. Russell, aye; Mr. Stark, aye; Mrs. Stepp, aye. Motion Carried.

3. Mr. Pempin explained the Columbia Gas Agreement to be voted on in the consent agenda.

### **TREASURER'S REPORT**

**6.18** Mrs. Stepp moved that the Board adopt a resolution to accept the following donations:

- \$50 to the Coach Matt Kobal Scholarship fund from Edward and Barbara Kobal
- \$72.00 to the Coach Matt Kobal Scholarship fund from Josh Hammond

Mr. Habermehl seconded. ROLL CALL: Mr. Habermehl, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mr. Stark, aye; Mrs. Stepp, aye. Motion Carried.

**7.18** Mr. Stark moved that the Board adopt a resolution to approve November 30, 2017 and December 31, 2017 financial reports. Mrs. Innes seconded. ROLL CALL: Mr. Habermehl, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mr. Stark, aye; Mrs. Stepp, aye. Motion Carried.

**8.18** Mr. Stark moved that the Board adopt a resolution to approve payment of \$4616.25 to Mercy Occupational Health for the Shared Nursing Program. Mrs. Russell seconded. ROLL CALL: Mr. Habermehl, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mr. Stark, aye; Mrs. Stepp, aye. Motion

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Carried.

**9.18** Mr. Habermehl moved that the Board adopt a resolution to approve the following items on the **CONSENT AGENDA**:

- A. Approve Minutes of the December 4, 2017 regular Board meeting
- B. Approve Policy #2464, Gifted Education and Identification with changes as per revised Ohio law.
- C. Approve "Plan and Procedure for Identification and Service of Students Who are Gifted" as required by Ohio law
- D. Authorize membership in Ohio School Boards Association with publication subscriptions.
- E. Approve Supplemental Easement Agreement with Columbia Gas of Ohio related to the replacement of the gas meter located on the Decatur Street property
- F. Approve the appointment of Eileen Bulan to Ritter Library Board of Trustees, for the period from January 1, 2018 through December 31, 2020.
- G. Approve Service Agreement for Therapeutic Counseling Services with Kathryn Emahiser-Caudill for the period from December 12, 2017 through February 16, 2018 at \$90.00 per hour
- G. Approve Resolution to participate in the OSBA Legal Assistant Fund at a cost of \$250.00.
- H. Approve the following EMPLOYMENT ACTION:

Letter of resignation from the following:

James Bacisin, Custodian, effective January 17, 2018

Suzanne Wilson, Treasurer, for retirement purposes, effective April 1, 2018

One (1) year Additional Duties Contract for the 2018-2019 contract year to the following, pending verification of Pupil Activity Permit, if required:

Brett Colahan, Head Football Coach, VHS, Level 44, Step 0, \$7686.00

Mrs. Innes seconded. ROLL CALL: Mr. Habermehl, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mr. Stark, aye; Mrs. Stepp, aye. Motion Carried.

At this time there was Public Participation.

Date and location of upcoming Board meetings. Meetings held at Vermilion High School, 1250 Sanford Street, Vermilion, unless otherwise noted.

Special Meeting: Monday, January 29, 2018 at 7:00 P.M.

Regular Meeting: Monday, February 12, 2018 at 7:00 P.M.

Regular Meeting: Monday, March 12, 2018 at 7:00 P.M.

Regular Meeting: Monday, April 9, 2018 at 7:00 P.M.

**10.18** Mrs. Russell moved that the Board move into Executive Session for the purpose of the employment of public employees. Mrs. Stepp seconded. ROLL CALL: Mr. Habermehl, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mr. Stark, aye; Mrs. Stepp, aye. Motion Carried.

The Board moved into Executive Session at 7:20 P.M.

The Board returned to Regular Session at 8:17 P.M.

At this time there was discussion regarding a possible partnership with Mercy Hospital.

**11.18** Mrs. Innes moved that the meeting be adjourned. Mrs. Stepp seconded. ROLL CALL: Mr. Habermehl, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mr. Stark, aye; Mrs. Stepp, aye. Motion Carried.

The meeting was adjourned at 8:32 P.M.

**ATTEST:**

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Treasurer

Board President