



Vermilion Local Schools  
Administration for Non-prescribed Medication Administration

School policy requires consent of the parent/guardian before school personnel can give non-prescribed medication to a student. This form should be returned to the school office.

Student Name \_\_\_\_\_ DOB \_\_\_\_\_ Grade \_\_\_\_\_  
Address \_\_\_\_\_ Phone \_\_\_\_\_

I give permission for my child named above to receive the medication listed below following the dosage guidelines set forth by the manufacturer of the medication. Vermilion Local Schools will only administer non-prescribed medication according to manufacturer guidelines.

- \_\_\_\_ Acetaminophen (such as Tylenol)
- \_\_\_\_ Ibuprofen (such as Advil, Motrin)
- \_\_\_\_ Antacid (such as Tums, Rolaids, Alka-Seltzer)

- Non-prescribed medication must be brought to school by the parent, in the original manufacturer container with the manufacturer label. The label must include dosing instructions. Non-prescribed medication will only be administered following manufacturer dosage guidelines.
- **Non-prescribed medication must be turned into the main office and stored in the nurse's office.** Non-prescribed medication found on a student or in their belongings will be subject to disciplinary action.
- Non-prescribed medication CANNOT be shared with students not listed on this document. If a student shares non-prescribed medication with other students they will be subject to disciplinary action.
- Parent assumes all responsibility for the safe delivery of medication that is sent to school
- I will notify the school immediately if my child should no longer receive the non-prescribed medication at school
- I release and agree to hold the Vermilion Local Schools Board of Education, its officials, and its employees harmless from any and all liability for damages or injury resulting directly or indirectly from this authorization.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Emergency Phone Number

Employee Use Only

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When checking in the non-prescription medication:

- Make sure the non-prescription medication is in the original manufacturer package
- Make sure the non-prescription medication includes the manufacturer dosing instructions
- If the manufacturer's dosing instructions contain a range for appropriate dosing, clarify with the parent what the dosing should be within the range given by the manufacturer and write it next to the non-prescription medication checked. Have the parent initial next to what was written.
- If the parent wants their child's dosage to deviate from the manufacturer's label this medication CAN NOT be given by the school without a doctor's order and the Medication Administration Request form must be filled out and signed by the physician.