

**VERMILION LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION ADMINISTRATION BUILDING
ORGANIZATIONAL MEETING 6:45 PM
REGULAR MEETING 7:00 PM
Monday, January 13, 2020**

AGENDA

I. Organizational Meeting

A. Call to Order

B. Roll Call: Michael Stark
Shelly Innes
Krystal Russell
Chris Habermehl
Sara Stepp

C. Pledge of Allegiance and Moment of Silence

D. Administer OATH OF OFFICE

E. Election of Officers:

1. President _____

Moved by: _____ Seconded by: _____

Mr. Stark ____; Mrs. Innes ____; Mrs. Russell ____; Mr. Habermehl ____; Mrs. Stepp ____

Passed _____ Defeated _____

2. Vice President _____

Moved by: _____ Seconded by: _____

Mr. Stark ____; Mrs. Innes ____; Mrs. Russell ____; Mr. Habermehl ____; Mrs. Stepp ____

Passed _____ Defeated _____

3. Appoint _____ to serve as Legislative Liaison with the Ohio School Boards Association of 2020.

Moved by: _____ Seconded by: _____

Mr. Stark ____; Mrs. Innes ____; Mrs. Russell ____; Mr. Habermehl ____; Mrs. Stepp ____

Passed _____ Defeated _____

4. Appoint _____ to serve as Student Achievement Liaison with the Ohio School Boards Association for 2020.

Moved by: _____ Seconded by: _____

Mr. Stark ____; Mrs. Innes ____; Mrs. Russell ____; Mr. Habermehl ____; Mrs. Stepp ____

Passed _____ Defeated _____

F. Standing Resolutions; New Board President Presiding - Recommend a resolution to approve the following Standing Resolutions for 2020

- (1) To establish the 2nd Monday of each month at 7:00 pm for the **day and time of regular meetings** in 2019:

February 10, 2020	June 8, 2020	October 12, 2020
March 9, 2020	July 13, 2020	November 9, 2020
April 13, 2020	August 14, 2020	December 14, 2020
May, 11, 2020	September 14, 2020	January 11, 2021 (Organizational)
- (2) Designate The Vermilion Photojournal as the **Official Newspaper**.
- (3) Direct the Treasurer to provide copies of the minutes of the last meeting two (2) days prior to the next regular meeting, and to **waive the reading of the minutes** if said is done.
- (4) **Authorize the Treasurer to:**
 - Pay on abstracts and invoices, monthly salaries and bills within the approved appropriations;
 - Request from the Erie and Lorain County Auditors advances on tax settlements as monies are collected;
 - Invest the funds of the district, as they are available;
 - Establish funds as necessary when requested by law or Auditor of the State.
 - Approve student activity funds purpose statements and budgets;
 - Open and read bids immediately after the time for filing of bids has expired
- (5) **Authorize the Superintendent or his designee to:**
 - Act as the Purchasing Agent;
 - Act as the Federal Programs Coordinator;
 - Act as Compliance Officer for the Equal Educational Opportunities Act, Title IX, and 1972 Civil Rights Act; Family and Medical Leave Act; Bureau of Workers Compensation/Public Employment Risk Reduction Program; Individuals with Disabilities Education Act; Americans with Disabilities Act; "504" Coordinator;
 - Approve the emergency and temporary employment of personnel in compliance with policy;
 - Provide coordination of required asbestos inspections;
 - Act as Safety Coordinator;
 - Approve the use of school buses within state and local rules;
 - Approve the use of a volunteer and/or employee's personal automobile to transport students to or from school or school-sponsored activities.
- (6) Authorize the building principals to sign contracts such as student activity contracts, student pictures, school annuals, athletic contests, and the like.
- (7) Appoint the superintendent or his designee as the Board of Education's hearing officer for appeals of suspension and expulsions of students.
- (8) Authorize the appointment of the Board's representative to act as a designee for the Board of Education to hear student expulsion appeals.
- (9) Establish a service Fund in the amount allowed by law of \$3,500.00 for the Board of Education within the general fund for the remainder of the fiscal year 2019 and for fiscal year 2020.
- (10) Appoint _____ to serve on the Vermilion City Parks and Recreation Board for 2020.
- (11) Authorize the participation in state and federal programs and grants, and is authorized to appoint designees to represent Vermilion for FY 21.
- (12) Authorize the Treasurer to submit the Alternative Tax Budget for Fiscal Year 2021 to the Budget Commission in a timely fashion. (ATTACHMENT A)

(13) Appoint the following firms as legal counsel:

Bricker and Eckler L.L.P.

Ennis Britton Co., L.P.A

Pepple & Waggoner Ltd.

Smith, Peters & Kalail Co., L.P.A.

O'Toole, McLaughlin Dooley & Pecora, Co., L.P.A.

Walter Haverfield, L.L.P

Squire, Patton Boggs, L.L.P.

(14) Authorize the Treasurer to serve as the designee of the members of the Board of Education for Public Records Training as required by law.

Adjourn Organizational Meeting

Moved by: _____ Seconded by: _____

Mr. Habermehl ____; Mrs. Innes ____; Mrs. Russell ____; Mr. Stark ____; Mrs. Stepp ____

Passed _____ Defeated _____ Adjourn Time: _____

**VERMILION LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION ADMINISTRATION BUILDING
ORGANIZATIONAL MEETING 6:45 PM
REGULAR MEETING 7:00 PM
Monday, January 13, 2020**

AGENDA

REGULAR MEETING

- I. Call to Order
- II. Roll Call: Michael Stark
Shelly Innes
Krystal Russell
Chris Habermehl
Sara Stepp
- III. Treasurer Comments
- IV. Pledge of Allegiance with December Citizens of the Month from Vermilion Elementary School:
- | | | | |
|-----------------|------------------|----------------|----------------|
| Derick Ancog | Blake Lalonde | Vivian Rivera | Meera Thompson |
| Verlaine Bryk | Lilly McDougal | Carson Roscoe | Brylie Wilson |
| Madilynn Cooper | Lindsey Morrison | David Septaric | |
| Elijah Drost | Drew Murrey | Grace Stanley | |
| Ella Holliday | Garrett Phillips | Zoey Sumpter | |
| Molly Krupa | Lillian Porter | Brynn Szklar | |
- V. Moment of Silence
- VI. Student Liaison Report
- VII. Legislative Report
- VIII. **REPORTS:**
- A. SUPERINTENDENT'S REPORT**
1. School Board Recognition Month – January 2020
 2. Healthcare Center Report
- B. TREASURER'S REPORT**
1. Recommend a resolution to approve the Financial Report for December 31, 2019. (ATTACHMENT B)
- Moved by: _____ Seconded by: _____
- Mr. Stark ____; Mrs. Innes ____; Mrs. Russell ____; Mr. Habermehl____; Mrs. Stepp __
2. Recommend a resolution to accept the following donations:
 - \$250.00 from Vermilion Lions Club to VHS Speech and Debate.
 - \$3,800.00 from Liberty Ford to cover lunch balances.
 - \$32.95 from Hawaii Ice Limited to Athletics.
 - \$1,200.00 from VABC to Boys Tennis for Uniforms.
 - \$250.00 from Birmingham United Methodist Church to Missions Donation.
 - \$2,500.00 from the Randolph J. & Estelle M. Dorn Foundation to the Sailor Cuisine Program.
 - \$50.00 Anonymous donation to the Student Lunch Accounts.
 - \$1,000.00 from the Vermilion Lion's Club to the Sailor Student Cuisine.
 - \$1,000 from the Vermilion Rotary to the Sailor Student Cuisine.

3. Recommend a resolution to approve the payment of \$11,645.00 to PaySchools for the POS systems Licenses.

Moved by: _____ Seconded by: _____

Mr. Stark ____; Mrs. Innes ____; Mrs. Russell ____; Mr. Habermehl ____; Mrs. Stepp ____

4. Recommend a resolution to participate in the Ohio School Boards Legal Assistance Fund for the calendar year 2020 and to authorize the treasurer to pay LAF \$250.00.

Moved by: _____ Seconded by: _____

Mr. Stark ____; Mrs. Innes ____; Mrs. Russell ____; Mr. Habermehl ____; Mrs. Stepp ____

5. Recommend a resolution to approve the Treasurer's Office Manual 2019-2020. (ATTACHMENT C)

Moved by: _____ Seconded by: _____

Mr. Stark ____; Mrs. Innes ____; Mrs. Russell ____; Mr. Habermehl ____; Mrs. Stepp ____

6. Recommend a resolution to approve a three (3) year contract with Integrity Energy beginning December of 2021.

Moved by: _____ Seconded by: _____

Mr. Stark ____; Mrs. Innes ____; Mrs. Russell ____; Mr. Habermehl ____; Mrs. Stepp ____

IV. ITEMS FOR DISCUSSION

X. CONSENT AGENDA

The Superintendent and Treasurer recommend that the Board of Education approve the Consent Agenda items. Action by the Board of Education in "Adoption of the Consent Agenda" means that all items are adopted by one single motion unless a member of the Board, the Treasurer or the Superintendent requests that any such item be removed from the Consent Agenda and voted upon separately.

- XI. 1. Minutes of the December 9, 2019 board meeting. (ATTACHMENT D)
2. Adopt Revision to the following district policy 3120, 4120 and accompanying guidelines, as recommended by NEOLA for a first read. (ATTACHMENT E)
3. Recommend a resolution to approve the College Credit Plus and MyUniversity Guarantee MOU between LCCC and Vermilion Local Schools from July 1, 2020 through June 30, 2021. (ATTACHMENT F)
4. Recommend a resolution to approve the contract with Final Forms for support services for Athletics and Human Resources for online forms, data storage at a cost of \$4,185.00. (ATTACHMENT G)
5. Recommend a resolution to approve the 2020 contract with E-rate Funding.
6. Recommend a resolution to approve the 2020-2021 membership into the Ohio High School Athletic Association. (ATTACHMENT H)
7. Recommend a resolution to approve to create a 451 Fund.
8. Recommend a resolution to transfer all monies \$10,800.00 from Fund 452 School Net Professional Development fund to the 451 Data Communications for School Buildings Fund.

9. Approve the following **Employment Action:**

Resignation of Mark Sexton, Facilities Manager VHS effective January 13, 2020.

Maternity leave for Kayla Branscum from February 24, 2020 through May 29, 2020.

Paternity leave for Brian Asher for two weeks in January.

Maternity leave for Breanna Meyers beginning in April.

10. One (1) year Special Tutor Contract for St. Mary's School to Julie Castle 3 hours per day up to 300 hours at \$17.00/hr. for the 2019-2020 contract year.

11. One (1) year Classified Substitute contract for 2019-2020 contract year to Craig Snyder.

Moved by: _____ Seconded by: _____

Mr. Habermehl ____; Mrs. Innes ____; Mrs. Russell ____; Mr. Stark ____; Mrs. Stepp ____

XII. Items removed from the Consent Agenda:

Moved by: _____ Seconded by: _____

Mr. Habermehl ____; Mrs. Innes ____; Mrs. Russell ____; Mr. Stark ____; Mrs. Stepp ____

Public Participation

XIII. (The Board President reserves the right to limit time.)

The Public Participation section of the Board of Education's agenda is specifically designed for the public to address the Board with their compliments, concerns, and/or questions. The Board welcomes your comments. If you wish to address the Board regarding a problem, the Board would remind you of two things. First, your comments should be factual and respectful of the rights of others. Second, before coming to the Board with a specific problem, you should have first addressed the problem with the appropriate teacher, staff member, or administrator. For your information, the rules governing the Public Participation section of the agenda can be found on the last page of your brochure, "The Vermilion Local Schools Board of Education Meeting."

XIV. Date and location of upcoming Board meetings (Located at the Vermilion High School, 1250 Sanford Street, Vermilion, unless noted)

Regular Meeting: Monday, February 10, 2020 at 7:00 PM

Regular Meeting: Monday, March 19, 2020 at 7:00 PM

Regular Meeting: Monday, April 13, 2020 at 7:00 PM

XV. Recommend a resolution to move into Executive Session for the purpose of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of public employees or the investigation of charges or complaints against an employee or student unless the employee or official or student requests a public hearing.

Moved by: _____ Seconded by: _____

Mr. Habermehl ____; Mrs. Innes ____; Mrs. Russell ____; Mr. Stark ____; Mrs. Stepp ____

Time into executive session: _____ Time returned to regular session: _____

XVI. Recommend a resolution to move into Executive Session for the purpose of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of public employees or the investigation of charges or complaints against an employee or student unless the employee or official or student requests a public hearing.

Moved by: _____ Seconded by: _____

Mr. Habermehl ____; Mrs. Innes ____; Mrs. Russell ____; Mr. Stark ____; Mrs. Stepp ____

Time into executive session: _____ Time returned to regular session: _____

1. Recommend a resolution to approve the (3) three year employment contract for the contract school years 2020-2023 to Justin Klingshirn, Treasurer.

Moved by: _____ Seconded by: _____

Mr. Habermehl ____; Mrs. Innes ____; Mrs. Russell ____; Mr. Stark ____; Mrs. Stepp ____

XVII. Adjournment

Moved by: _____ Seconded by: _____

Mr. Habermehl ____; Mrs. Innes ____; Mrs. Russell ____; Mr. Stark ____; Mrs. Stepp ____

Passed _____ Defeated _____ Time: _____

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public meeting as indicated on the agenda.

**TOPICS THAT MAY BE DISCUSSED IN EXECUTIVE SESSION
Ohio Revised Code 121.22**

1. The appointment, employment, dismissal, discipline, promotion, demotion or compensation of public employees or the investigation of charges or complaints against an employee or student unless the employee or official or student requests a public hearing.
2. The purchase of property for public purposes or the sale of property at competitive bidding.
3. Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action.
4. Preparing for, conducting, or review negotiations or bargaining sessions with employees.
5. Matters required to be kept confidential by federal law or rules or state statutes.
6. Specialized details of security arrangements.