

**VERMILION LOCAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
1250 Sanford Street, Vermilion, OH, 44089**

**REGULAR MEETING**

**7:00 P.M.**

**Monday, June 26, 2017**

**AGENDA**

I. Call to Order

II. Roll Call:           Chris Habermehl                           Shelly Innes  
                          Nancy Oates                                   Michael Stark  
                          Sara Stepp

III. Pledge of Allegiance and Moment of Silence

IV. Student Liaison Update – Nancy Oates

V. Legislative Update – Sara Stepp

VI. **SUPERINTENDENT'S REPORT**

1. Facility Report

VII. **TREASURER'S REPORT**

1. Recommend a resolution to approve the following:  
May 31, 2017 Financial Reports (ATTACHMENT A)  
Amended Appropriations and Certificate of Estimated Resources  
Permanent Appropriations for Fiscal Year 2017  
Temporary Appropriations for 2017-2018 as follows:
  - Funds 001 and 016 – 75% of the 2016-2017 appropriation
  - Funds 200 – 599 – 100% of the unencumbered balances at June 30, 2017
  - All other funds – 100% of the 2016-2017 appropriation

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Mr. Habermehl \_\_\_\_; Mrs. Innes \_\_\_\_; Mrs. Oates \_\_\_\_; Mr. Stark \_\_\_\_; Mrs. Stepp \_\_\_\_

Passed \_\_\_\_\_ Defeated \_\_\_\_\_

2. Recommend a resolution to establish VES Rotary Fund, fund number 014-933A:

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Mr. Habermehl \_\_\_\_; Mrs. Innes \_\_\_\_; Mrs. Oates \_\_\_\_; Mr. Stark \_\_\_\_; Mrs. Stepp \_\_\_\_

Passed \_\_\_\_\_ Defeated \_\_\_\_\_

3. Recommend a resolution to accept the following donations:  
\$550.00 to Vermilion Youth Football from Vermilion Fire Department, Inc.  
\$300.00 to Sailor Support Fund from Vermilion Athletic Booster Club  
\$100.00 to the Darrin T. Schultz Thirst for Knowledge Scholarship from Rachel Cardwell

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Mr. Habermehl \_\_\_\_\_; Mrs. Innes \_\_\_\_\_; Mrs. Oates \_\_\_\_\_; Mr. Stark \_\_\_\_\_; Mrs. Stepp \_\_\_\_\_

Passed \_\_\_\_\_ Defeated \_\_\_\_\_

4. Recommend a resolution to pay the following invoices:  
\$5000.00 to Edgenuity for testing software and support for the period from 7/1/17 to 6/30/18  
\$34,570.00 to Edgenuity for Digital Library, My Path Math and Reading Site License, My Path NWEA MAP Integration, IS Teaching Services and one-site professional development  
\$400 to Doug Mihalic for help at practices and games to be paid from boy's basketball donation fund

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Mr. Habermehl \_\_\_\_\_; Mrs. Innes \_\_\_\_\_; Mrs. Oates \_\_\_\_\_; Mr. Stark \_\_\_\_\_; Mrs. Stepp \_\_\_\_\_

Passed \_\_\_\_\_ Defeated \_\_\_\_\_

## VIII. ITEMS FOR DISCUSSION

## IX. CONSENT AGENDA

The Superintendent and Treasurer recommend that the Board of Education approve the Consent Agenda items. Action by the Board of Education in "Adoption of the Consent Agenda" means that all items are adopted by one single motion unless a member of the Board, the Treasurer or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately.

1. Approve **Minutes** of the **May 8, 2017** regular meeting, **May 23, 2017** special meeting and **June 6, 2017** special meeting (ATTACHMENT B):
2. Authorize the Treasurer to make any and all necessary appropriation modifications, advances and fund to fund transfers as may be required at FY2017 year end.
3. Approve updated Policy #5830 – Fundraising and #5200 - Attendance (ATTACHMENT C)
4. Approve Supervisor Salary Schedule to be effective July 1, 2017 (ATTACHMENT D)
5. Approve Work Experience and Career Exploration (WECEP) workforce development program for 14 and 15 year old students for the 2017-2018 school year, at a cost not to exceed \$5000.00.
6. Approve increase in school lunch prices, as required by the USDA National School Lunch Program:
  - Vermilion High School Student Lunch \$2.60
  - Sailorway Middle School Student Lunch \$2.60
  - Vermilion Elementary School Student Lunch \$2.45
  - Adult Lunch \$3.20

7. Approve School Staffing Agreement with Maxim Healthcare Services, Inc. beginning with the 2017-2018 school year (ATTACHMENT E)
8. Approve ECOESC Distance Education Agreement for American Sign Language for the 2017-2018 school year at a cost of \$10,500.00 (ATTACHMENT F)
9. Approve membership in the Ohio High School Athletic Association for the 2017-2018 academic year.
10. Approve School Nursing Contracts for RN and LPN services for the 2017-2018 school year (ATTACHMENT G)
11. Approve renewal of Property, Casualty and Liability insurance for 2017-2018 (TO BE PROVIDED BY THE TREASURER)
12. Approve agreement with Lorain County Board of Mental Health for consultation, education and prevention activities for 2017-2018 at no cost to the Board (ATTACHMENT H)
13. Approve Service Agreement with Education Alternatives for 2017-2018 services to special needs students (ATTACHMENT I)
14. Approve 2017-2018 Senior class trip to New York City March 25 to 28, 2018 (ATTACHMENT J)
12. Approve the following **EMPLOYMENT ACTION**:

Payment of \$60.00 to Andrew Stillman as game manager for the baseball state playoff game, at no cost to the Board (funding is provided by the State of Ohio)

Five (5) additional days of work for school psychologist Carol Hyde to complete preschool testing.

Ten (1) additional days of work for school psychologist Brooke Spafford to complete preschool licensure and classroom setup requirements.

Suspend the two-year Teaching Contract for Michael Palm for the 2017-2018 contract year.

Letter of Resignation for retirement purposes from the following:

Cynthia Akers, effective July 1, 2018  
Guynith Branham, effective June 30, 2017  
Cathleen Monroe, effective January 1, 2018  
Cynthia Oleksa, effective June 30, 2017  
Barbara Spishak, effective June 30, 2017  
Brian Zeller, effective July 31, 2017

One (1) year limited Administrative Contract, beginning August 1, 2017 to the following:

Beth Bartlome, Principal, Classification 2, Step 9, \$85,190.00

One (1) year limited Teacher Contract for the 2017-2018 contract year to the following, pending background check and documentation of experience and credentials:

Jenna Stack, Preschool classroom teacher, Level 1, Step 1, \$36,527.00  
Kellie Collins, Preschool itinerant and classroom teacher, Level 4, Step 8, \$53,437.00  
Laura Heil, Title I teacher, Level 6, Step 11, \$61,892.00

One (1) year limited Substitute Teacher Contract for the 2017-2018 contract year to the following:

Michael Palm, long term substitute grade 8 science

One (1) year limited Special Projects Contract to the following for summer 2017:

Rebecca Machovina, Gifted Professional Development, 8 hours  
Lisa Murray, Gifted Professional Development, 8 hours  
Jennifer Higley, Gifted Professional Development, 8 hours  
Devon Snook, Gifted Professional Development, 8 hours  
James Klein, Gifted Professional Development, 8 hours  
Anjeanette Caffarel, Gifted Professional Development, 8 hours  
Matthew Pisano, Gifted Professional Development, 8 hours  
Kristina Edmison, Gifted Professional Development, 8 hours  
John Lukasko, Gifted Professional Development, 8 hours  
Brigid Voreis, Gifted Professional Development, 8 hours  
Katherine Vecchio, Gifted Professional Development, 8 hours  
Kelly Karason, Gifted Professional Development, 8 hours  
Kendra Snook, Gifted Professional Development, 8 hours  
Gabriel Caudill, Camp Invention, 11 hours  
Brian Hayes, Camp Invention, 11 hours  
Heidi Boone, Camp Invention, 11 hours  
Lori Gonzalez, Camp Invention, 11 hours  
Julie Zelina, Camp Invention, 11 hours  
Stacie Smith, Camp Invention, 11 hours

One (1) year limited Tutor contract for Summer 2017 to the following:

Jennifer Higley, extended school year tutoring, 66 hours  
Laura Heil, extended school year tutoring, 27.5 hours

One (1) year limited Classified Contract to the following:

Gabriel Gede, Mechanic, for the 2016-2017 contract year, effective June 12, 2017, \$19.54 per hour  
Gabriel Gede, Mechanic, for the 2017-2018 contract year, \$19.83 per hour

One (1) year Additional Duties contract for the **2016-2017** contract year to the following:

Cory Griffin, Advanced Placement Class, Level 4, Step 0, \$833.00

One (1) year Additional Duties contract for the **2017-2018** contract year to the following:

Palla Beursken, Building Technology Coordinator, SMS Level 25, Step 1, \$4481.00  
Anjeanette Cafarrel, Senior Class Advisor, VHS, Level 26, Step 4, \$4904.00  
Anjeanette Cafarrel, Class Trip Advisor, VHS, Level 3, Step 0, \$676.00  
John Carmack, Producer Major Musical, Level 7, Step 4, \$1691.00  
John Carmack, Director Major Musical, Level 12, Step 4, \$2537.00  
John Carmack, High School Performing Choirs, Level 15, Step 4, \$3044.00  
Brett Colahan, Assistant Basketball Coach, VHS, Level 22, Step 4, \$4228.00  
Michael D'Egidio, Co-Advisor National Honor Society, Level 4, Step 4, \$592.00  
Nicole DeKam, Grade 6 Team Leader, Level 12, Step 0, \$2198.00  
Kelly Frederick, Middle School Volleyball Coach, Level 14, Step 3, \$2790.00  
Patricia Graves, Advanced Placement Class, Level 4, Step 4, \$1184.00  
Patricia Graves, Project Manager, Credit Flexibility, Level 14, Step 4, \$2875.00  
Patricia Graves, FACETS Gifted Coordinator, Level 23, Step 4, \$4397.00  
Patricia Graves, Department Head, English, VHS, Level 13, Step 4, \$2706.00  
Cory Griffin, Advanced Placement Class, Level 4, Step 1, \$930.00  
Cara Habermehl, Assistant Senior Class Advisor, VHS, Level 12, Step 2, \$2367.00  
Monica Hampton, Ski Club Assistant Advisor, SMS, Level 1, Step 0, \$338.00  
Kurt Innes, Head Boys Soccer Coach, VHS, Level 23, Step 2, \$4228.00  
Rebecca Jessen, CO-Academic Challenge Advisor, VHS, (.5 FTE), Level 14, Step 4, \$1437.50  
Kelly Karason, CO-Grade 5 Team Leader, SMS, (.5 FTE), Level 12, Step 4, \$1268.50  
Lynette Lias, Pianist Major Musical, Level 7, Step 4, \$1691.00  
Lynette Lias, Elementary Public Performance, Level 0, Step 4, \$423.00  
John Lukasko, Dual Enrollment Coursework/PSEO, Level 4, Step 3, \$1099.00

John Lukasko, Department Head Social Studies, VHS, Level 13, Step 4, \$2706.00  
Matthew Malar, Grade 1 Team Leader, Level 12, Step 4, \$2537.00  
Matthew Pisano, Head Track Middle School Boys Coach, Level 14, Step 4, \$2875.00  
Matthew Pisano, Head 8<sup>th</sup> Grade Boys Basketball Coach, Level 16, Step 4, \$3213.00  
Matthew Pisano, Class Trip Advisor (8<sup>th</sup> Grade), Level 3, Step 1, \$761.00  
Matthew Pisano, 8<sup>th</sup> Grade Student Council Advisor, Level 7, Step 1, \$1437.00  
Kenneth Ryan, Middle School Athletic Director, Level 40, Step 2, \$7102.00  
Christen Schneid, Art Club Advisor, VHS, Level 9, Step 4, \$2029.00  
Joseph Schneid, Ski Club Advisor, VHS, Level 6, Step 1, \$1268.00  
Joseph Schneid, Department Head, Science, VHS, Level 13, Step 4, \$2706.00  
Heather Shoop, CO-Grade 5 Team Leader, SMS, Level 12, Step 4, \$1268.50  
Devon Snook, Advanced Placement Class, Level 4, Step 2, \$1015.00  
Devon Snook, Speech and Debate Advisor, Level 18, Step 4, \$3551.00  
Devon Snook, Department Head, Math, VHS, Level 13, Step 4, \$2706.00  
Kendra Snook, Grade 7 Team Leader, SMS, Level 12, Step 3, \$2452.00  
Daniel Walther, Student Council Advisor, VHS, Level 24, Step 4, \$4566.00  
Daniel Walther, Friday School, VHS, Level 10, Step 4, \$2198.00  
Daniel Walther, CO-Faculty Manager, Fall, (.5 FTE), Level 18, Step 4, \$1775.50  
Daniel Walther, CO-Faculty Manager, Winter, (.5 FTE), Level 18, Step 4, \$1775.50

One (1) year Supplemental contract for the 2017-2018 contract year to the following, pending satisfactory completion of background check and pupil activity permit:

Taylor Bolen, Assistant Football Cheerleader Advisor, VHS, Level 7, Step 1, \$1437.00  
Taylor Bolen, Assistant Basketball Cheerleader Advisor, VHS, Level 7, Step 1, \$1437.00  
Laurel Florek, Majorette Advisor, VHS, Level 7, Step 0, \$1353.00  
Laurel Florek, Assistant Flag Corps Advisor, VHS, Level 5, Step 4, \$1353.00  
Maggie Fry, Middle School Volleyball Coach, Level 14, Step 2, \$2706.00  
Bridget Gross, Flag Corps Director, VHS, Level 9, Step 0, \$1691.00  
Deanne Jenkins, Assistant Girls Soccer Coach, VHS, Level 15, Step 2, \$2875.00  
Michael Pogachar, Assistant Volleyball Coach, VHS, Level 16, Step 0, \$2875.00  
Candice Volak, Head Football Cheerleader Advisor, VHS, Level 11, Step 2, \$2198.00  
Candice Volak, Head Basketball Cheerleader Advisor, VHS, Level 11, Step 2, \$2198.00

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Mr. Habermehl \_\_\_\_\_; Mrs. Innes \_\_\_\_\_; Mrs. Oates \_\_\_\_\_; Mr. Stark \_\_\_\_\_; Mrs. Stepp \_\_\_\_\_

Passed \_\_\_\_\_ Defeated \_\_\_\_\_

X. Items removed from the consent agenda:

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Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Mr. Habermehl \_\_\_\_\_; Mrs. Innes \_\_\_\_\_; Mrs. Oates \_\_\_\_\_; Mr. Stark \_\_\_\_\_; Mrs. Stepp \_\_\_\_\_

Passed \_\_\_\_\_ Defeated \_\_\_\_\_

- XI. **Public Participation** - The Board President reserves the right to limit time. The Public Participation section of the Board of Education's agenda is specifically designed for the public to address the Board with their compliments, concerns and/or questions. The Board welcomes your comments. If you wish to address the Board regarding a problem, the Board would remind you of two things. First, your comments should be factual and respectful of the rights of others. Second, before coming to the Board with a specific problem, you should have first addressed the problem with the appropriate teacher, staff member or administrator. The rules governing the Public Participation section of the agenda can be found on the last page of the brochure titled "The Vermilion Local Schools Board of Education Meeting".
- XII. **Date and location of upcoming Board meetings** - held at Vermilion High School, 1250 Sanford Street, Vermilion, unless otherwise noted:  
Regular Meeting: Monday, July 17, 2017 at 7:00 P.M.  
Regular Meeting: Monday, August 14, 2017 at 7:00 P.M.  
Regular Meeting: Monday, September 11, 2017 at 7:00 P.M.
- XIII. **Recommend a resolution to move into Executive Session** for the purpose of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of public employees.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Mr. Habermehl \_\_\_\_\_; Mrs. Innes \_\_\_\_\_; Mrs. Oates \_\_\_\_\_; Mr. Stark \_\_\_\_\_; Mrs. Stepp \_\_\_\_\_

Passed \_\_\_\_\_ Defeated \_\_\_\_\_

Time into Executive Session: \_\_\_\_\_

Time Returned to Regular Session: \_\_\_\_\_

- XIV. **Adjournment** Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Mr. Habermehl \_\_\_\_\_; Mrs. Innes \_\_\_\_\_; Mrs. Oates \_\_\_\_\_; Mr. Stark \_\_\_\_\_; Mrs. Stepp \_\_\_\_\_

Passed \_\_\_\_\_ Defeated \_\_\_\_\_ Time: \_\_\_\_\_

This is a meeting of the Board of Education in public for the purpose of conducting school district business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

**TOPICS THAT MAY BE DISCUSSED IN EXECUTIVE SESSION**  
**Ohio Revised Code 121.22**

1. The appointment, employment, dismissal, discipline, promotion, demotion or compensation of public employees or the investigation of charges or complaints against an employee or student unless the employee or official or student requests a public hearing.
2. The purchase of property for public purposes or the sale of property at competitive bidding.
3. Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action.
4. Preparing for, conducting, or review negotiations or bargaining sessions with employees.
5. Matters required to be kept confidential by federal law or rules or state statutes.
6. Specialized details of security arrangements.