

**MINUTES OF THE REGULAR MEETING OF THE VERMILION LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION
MONDAY, MAY 13, 2024**

The Regular Meeting was called to order at 6:00 PM.

This is a meeting of the Vermilion Board of Education in public for the purpose of conducting the School District's business,
and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

Vermilion Board Bylaw 0165.1.

ROLL CALL: Mr. Habermehl, present; Mrs. Innes, present; Mrs. Russell, present; Mrs. Stepp, present; Mr. Benson, absent; Mr. Massey, present; Mr. Freeman, present.

Mr. Habermehl led the Pledge of Allegiance with the April VES Citizens of the Month.

Legislative Report- Mrs. Russell reviewed H.B. 250 and that both the House and Senate have passed the legislation and it now sits with the Governor.

Student Liaison Report-SMS Drama Club gave a presentation to the Board of Willy Wonka and a few members spoke about the positives of Drama Club.

Student Board Member Report-Mr. Freeman spoke about the Evening of Excellence and how that night celebrates all students involved in extracurriculars.

Presentations- Lori Brodie, NW Regional Liaison from the Auditor of the State's office; Andy Stillman, Director of Athletics presented Proclamations from the Ohio State Senate to Claire Bartlome, Riley Kearns, Lauren Ficker, and Brooke Jenkins; Pat Graves, Jen Highley, Kellie Pancost, and Stacey Webb presented proposed travel trips to New York City and France.

SUPERINTENDENT'S REPORT AND/OR RECOMMENDATIONS

34.24 Mrs. Stepp motioned the Board to approve Kurt Habermehl, Overnight Chaperone for the 7th Grade Chicago Trip, 2023-2024 school year. Mrs. Innes seconded.

ROLL CALL: Mr. Habermehl, abstain; Mrs. Innes, aye; Mrs. Russell, aye; Mrs. Stepp, aye; Mr. Benson, absent; Mr. Massey, aye; Mr. Freeman, aye.

TREASURER'S REPORT AND/OR RECOMMENDATIONS

35.24 Mr. Habermehl motioned the Board to approve the Financial Report for April 2024. Mrs. Russell seconded.

ROLL CALL: Mr. Habermehl, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mrs. Stepp, aye; Mr. Benson, absent; Mr. Massey, aye; Mr. Freeman, aye.

36.24 Mrs. Russell motioned the Board to approve the following donations:

- \$260.00 from Bruno Raynes for 41 students to attend the Zoo
- \$204.53 from BSN/My Team Shop to the Girls Basketball Program
- \$40.00 anonymous donation to the SMS Principals Fund
- \$200.00 anonymous donation to two 8th Grade students attending the Washington DC trip
- \$250.00 from the Vermilion Lions Club to VHS Speech and Debate
- \$300.00 from Athletic Booster Club to the Athletic Department
- 1,500.00 from Grace United Methodist Church to VHS Esports
- Tiffany's Flowers donated the flowers for the May Day celebration
- \$517.00 anonymous donation to the SMS CBC classroom
- \$2,000.00 from Grace Community Kitchen to pay outstanding school for graduation

Mrs. Innes seconded. ROLL CALL: Mr. Habermehl, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mrs. Stepp, aye; Mr. Benson, absent; Mr. Massey, aye; Mr. Freeman, aye.

37.24 Mrs. Innes motioned the Board to approve the 5-Year Forecast. Mrs. Stepp seconded. ROLL CALL: Mr. Habermehl, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mrs. Stepp, aye; Mr. Benson, absent; Mr. Massey, aye; Mr. Freeman, aye.

CONSENT AGENDA

38.24 Mrs. Innes motioned the Board to approve the following items on the Consent Agenda:

- A.** Approve the minutes of the April 9, 2024 Regular Meeting and April 24, 2024 Special Meeting.
- B.** Approve the revisions to District Policies for the first read: 2623, 2623.02, 3120.04, 3140, 4124, 4140, 5310, 8600, 8600.04, 8640, 8650, 8660.
- C.** Approve the annual review of District Policies 5111.01, 5113, 5113.01, 5630.01.
- D.** Approve the update of the Compliance Officer to Assistant Superintendent to the following board policies: 1422, 1623, 1662, 2260, 2260.01, 3122, 3123, 3362, 4122, 4123, 4362, 5517.
- E.** Approve the update of the Compliance Officer to Assistant Superintendent to the following board policies: 1422, 1623, 1662, 2260, 2260.01, 3122, 3123, 3362, 4122, 4123, 4362, 5517.
- F.** Approve the agreement for Educational Services with Lorain County Board of Developmental Disabilities and VLSD.
- G.** Approve the Erie County Health Department School Nursing Contract for two (2) LPN'S for the 2024-2025 school year at \$42.00/hr.
- H.** Approve the junior/senior class trip to New York City December 18-20, 2024.
- I.** Approve the junior/senior trip March 2026 to Paris, Barcelona, French Riviera, Monaco, and Rome.
- J.** Approve the Medicaid School Program Service agreement with Healthcare Process Consulting, Inc. (HPC) from July 1, 2024 and ending on June 30, 2027 at a cost of \$7,500.00 per year.
- K.** Approve the Memorandum of Agreement for College Credit Plus Dual Enrollment between BGSU and VLSD.
- L.** Approve the Memorandum of Understanding for Sheltering and Mass Care Facilities between VLSD and Church of the Open Door, Harbourtown Community Church, and United Church of Christ Congregational in the event of an evacuation of the students and staff.

M. Approve the Employment Action:

Retirement:

- Tamela Griffith, effective December 31, 2024

Resignation:

- Allen Seeley, Intervention Specialist, effective July 9, 2024
- Brandi King, Intervention Specialist, effective July 10, 2024
- Emily Rich, Reading Specialist, effective July 10, 2024
- Katie Livengood, Intervention Specialist, effective July 6, 2024
- Taylor Morris, Reading Specialist, effective July 6, 2024
- Kaitlynne Leimbach, Reading Specialist, effective July 6, 2024
- Emerson Slicer, Vocal Music effective July 9, 2024

Maternity Leave:

- Kathryn Bailey, 2nd Grade, 8/19/24 - 11/11/24
- Madison O'Connor, Intervention Specialist, 9/23/24 - 11/4/24

N. Approve the One (1) Year Additional Duties Contract for the remainder of the 2023-2024 school year to the following:

- Renee Myers, Overnight Chaperone for the 7th Grade Chicago Trip, L0, Step 1
- Michelle Wunder-Haber, Chaperone for the 7th Grade Chicago Trip, L0, Step 2
- Kenneth Ryan, Overnight Chaperone for the 7th Grade Chicago Trip, L0, Step 6
- Angela DeWitt, Overnight Chaperone for the 7th Grade Chicago Trip, L0, Step 5
- Katie Cseh, Resident Educator Mentor, Level 3, Step 5

O. Approve the One (1) Year Non-Teaching Supplemental Contract for the remainder of the 2023-2024 school year to the following:

- Hannah Bartlome, VHS Assistant Track Coach, Level 16, Step 5
- Timothy Clark, VHS Assistant Baseball Coach, Level 14, Step 4

P. Approve the One (1) Year Classified Limited Contract for the remainder of 2023-2024 school year to:

- Crystal Nichols, Monitor, Step 2
- Kristina Lysaght, Bus Driver, Step 7
- William Memke, Bus Driver, Step 5
- Elizabeth Barker, Gen. Administrative Assistant, Step 2

Q. Approve the one (1) Year Classified Limited Contract for the 2024-2025 school year to the following:

- Amber Bailey, Educational Aide, Step 2
- Kim LaFountain, Educational Aide, Step 3
- Elizabeth Vasil, Educational Aide, Step 4
- Cameron Gentry, Monitor, Step 4
- Karen Gheta, Monitor, Step 2
- Molly Royster, General Administrative Assistant, Step 4
- Elizabeth Barker, General Administrative Assistant VHS, Step 3
- Megan Cortez, Custodian, Step 3
- Tracy Gloeckner, Custodian, Step 3
- Joshua Reynolds, Head Night Custodian, Step 5
- Tyler Spears, Custodian, Step 5
- Jules Bartlome, Food Service, Step 2
- Anna Elliott, Food Service, Step 7
- Amanda Los, Food Service, Step 2
- Kimberly Miller, Food Service., Step 4
- Jodi Ponczocha, Food Service, Step 3
- Frank Bowers, Bus Monitor, Step 2
- Cauletta Hrpcha, Bus Driver, Step 2
- Donald Lowers, Bus Driver, Step 3
- Steve Sutton, Bus Driver, Step 7
- Darrell Bailey, Bus Driver, Step 6
- Crystal Nichols, Bus Driver & Monitor, Step 2
- William Menke, Bus Driver, Step 7
- Kristina Lysaght, Bus Driver, Step 8

R. Approve the Two (2) Year Classified Limited Contract beginning with the 2024-2025 school year to the following:

- Jonathan Broz, Monitor, Step 3
- Sharon Bunnell, Monitor, Step 8
- Justin Hughes, Monitor, Step 8
- Donna Van Dress, Monitor, Step 4
- Jennifer Walts, Monitor, Step 8
- Janet Diluciano, Food Service , Step 3

- Jennifer Fox, Food Service, Step 8
- Nancy German, Van Driver, Step 3
- April Kleinfelter, Educational Aide, Step 4
- Cassie Warren, Educational Aide, Step 7
- Sarah Worley, Educational Aide, Step 4
- Joshua Mouser, Maintenance, Step 4
- William Stark, Custodian, Step 6
- Jeffrey Thayer, Head Mechanic, Step 8

S. Approve the One (1) Year Classified Substitute Contract for the 2024-2025 school year to:

- Brenda LaBondaro, Custodian, \$13.00/hr.
- Carlo Hancock, Custodian, \$13.00/hr.
- Brent Hancock, Custodian, \$13.00/hr.
- Shawn Goldsmith, Bus Driver, \$15.50/hr.
- Emery Balchak, Custodian, \$13.00/hr.

T. Approve the 2023-2024 Summer School Contract at the per diem rate and up to 55 hours to:

- Anjeanette Caffarel
- Michael D'Egidio

U. Approve the One (1) Year Certified Limited Contract for the 2024-2025 school year to the following:

- Gehrig Gabriele, Heath.P.E., L1, Step 2
- David Hathaway, Integrated Math, L4, Step 16
- Madison O'Connor, Behavior Specialist, L1, Step 4
- Grace Robinson, Instrumental Music, L1, Step 3
- Claire Vilagi, CTE, L2, Step 4
- Morgan Catalano, Speech/Language Pathologist, L6, Step 9
- Mia Hall, Preschool, L2, Step 1
- Shawna Schofield, Behavior Specialist, L2, Step 1
- Kristen Schon, Preschool, L1, Step 5
- Michelle Wentworth, Preschool, L7, Step 24
- Paul Wearsch, Intervention Specialist, L1, Step 1
- Maggie Olinick, 3rd Grade Teacher, L2, Step 16
- Brenna Varga, 3rd Grade Teacher, L1, Step 0
- Lauren O'Hare, Reading Specialist, L1, Step 5

V. Approve the Two (2) Year Certified Limited Contract for the 2024-2025 school year to the following:

- Seth Lyons, Integrated Social Studies, L1, Step 3
- Maria Raynes, Spanish, L2, Step 13
- Lauren Seeley, Intervention Specialist, L5, Step 13
- Kathryn Bailey, Grade 2, L2, Step 8
- Kelli Collins, Intervention Specialist, L4, Step 15
- Rebecca Koenig, Librarian, L1, Step 17
- Monroe Naill, Counselor, L4, Step 3
- Sara Szabo, Teacher, L2, Step 8
- Laiken Tester, Preschool, L2, Step 3
- Rebecca Balduff, Grade 4, L2, Step 10
- Kurt Innes, Grade 6, L1, Step 10
- Leia, Innes, Grade 7, L2, Step 13
- Madyson Kessler, Grade 6, L1, Step 3
- Kathryn Kretchmar, Grade 5, L3, Step 16

W. Approve the Continuing Certified Contract beginning with the 2024-2025 school year to:

- Kimberly Judd, L3, Step 18

X. Approve up to 20 hours at the Project Rate of \$34.00/hr. for Preschool Evaluations between 6/1/24 -8/15/24 to:

- Laura Moyer, Speech Pathologist
- Michelle Wentworth, Preschool

Y. Approve Brooke Spafford, Director of Preschool for up to 50 hours at her Per Diem rate for NAEYC Accreditation and Evaluations from 6/7/24-7/31/24.

Z. Approve Extended Service Hours for:

- Stefanie Atwater, Mental Health Therapist up to 65 hrs.
- Cheryl Weaver, Mental Health Therapist, up to 50 hrs.

AA. Approve the payment of \$175.00 for running the time system for JV Track Invitational to Cody Gregory.

AB. Approve the Technology Workers Contract for the Summer of 2024 at \$15.00 per hour to:

- Cameron Logue, \$15.00/hr.
- Payton Birdwell, \$15.00/hr.

Items to be removed from the Consent Agenda-None

Mrs. Russell seconded. ROLL CALL: Mr. Habermehl, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mrs. Stepp, aye; Mr. Benson, absent; Mr. Massey, aye; Mr. Freeman, aye.

Dates and location of upcoming Board Meetings. Meetings will be held in the Vermilion High School Commons, 1250 Sanford St. Vermilion at 6:00 PM, unless otherwise noted.

- Regular Meeting - Monday, June 10, 2024
- Regular Meeting - Monday, July 8, 2024
- Regular Meeting - Monday, August 12, 2024

PUBLIC PARTICIPATION-None

39.24 Mrs. Stepp motioned that the Board moved into Executive Session for the purpose of considering employment of public officials and for the purpose of matters to be kept confidential.

Mr. Habermehl seconded. ROLL CALL: Mr. Habermehl, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mrs. Stepp, aye; Mr. Benson, absent; Mr. Massey, aye; Mr. Freeman, aye.

Time into Executive Session 6:49 pm. Time out of Executive Session 8:04 PM.

40.24 Mrs. Innes motioned that the Regular Board meeting be adjourned. Mrs. Stepp seconded. ROLL CALL: Mr. Habermehl, aye; Mrs. Innes, aye; Mrs. Russell, aye; Mrs. Stepp, aye; Mr. Benson, absent; Mr. Massey, aye; Mr. Freeman, aye. Meeting adjourned 8:05 PM.